

SADDLEBACK VALLEY EDUCATIONAL FOUNDATION

Requirements for Using SVEF Non-Profit Status to Receive and Distribute Grant Funds

The Saddleback Valley Education Foundation (SVEF) recognizes that the Saddleback Valley Unified School District or other organizations or members of the community may also wish to use the non-profit status of SVEF as a vehicle to assist with collection and/or distribution of funds obtained through grants. SVEF welcomes such requests and evaluates each request on a case by case basis, based on the following set of guidelines.

- Activities and outcomes produced as a result of the proposed grant must meet the spirit of the Saddleback Valley Educational Foundation mission. The mission of the Saddleback Valley Education Foundation is to provide support and resources to all students in the Saddleback Valley by enhancing the educational opportunities and experiences through partnering with school, home, and community. Our purpose is to support every student, every school, and every teacher.
- A grant request will be considered only if the grant is submitted by the Saddleback Valley Unified School District under the approval of the SVUSD Superintendent.
- SVEF will receive a fee of an amount not to exceed 10% of the amount of the grant award. Each fee will be determined based on the total amount of the grant award. This fee will be used to defray costs of SVEF accounting responsibilities.
- SVEF will be given assurance that SVUSD is meeting grant requirements by receiving copies of mid-year and end of the year reports that are required by the grant-funding institution.
- SVEF reserves the right to reject any request for use of its non-profit status.

The Saddleback Valley Education Foundation's decisions regarding the distribution of funds will be closely aligned with the needs of the SVUSD, as identified by the Superintendent and the Board of Trustees. All SVEF collection and distribution of funds will follow the Board Policies of the Saddleback Valley Unified School District.